

ELDON ROUGH RIDERS SADDLE CLUB

# Bylaws

REV JANUARY 2021

## ARTICLE I – Dues

**Section 1** – The annual Eldon Rough Riders Saddle Club (Club) membership dues are due at the regular February meeting of each year. The Club year shall begin in February of the first year and end in January of the following year.

- Individual Adult Membership Dues are \$15
- Family Membership Dues are \$25
- Individual Youth Membership Dues are \$10

**Section 2** - Membership dues must be current on any given show/event date to qualify for the member discount at shows/events.

## ARTICLE II – Membership

**Section 1** – New members are encouraged and welcomed at any time.

**Section 2** – A member in good standing is defined as a paid member that has attended a minimum of six monthly member meetings per calendar year and has followed the Constitution and Bylaws as written.

**Section 3** – Individual Membership is defined as: A Single Adult Member with one voting privilege

**Section 4** – A family membership is defined as: A family consisting of children and grandchildren related to one or both of the main adult members on the membership application. Family Membership shall also extend to include adult children living in the same household attending school. This membership will have 2 adult voting privileges.

**Section 5** – Individual Youth Membership is defined as: A Single Person under 18 years of age with parent/guardian signature and approval with no voting privileges.

**Section 6** – Membership is non-transferrable, non-refundable, and is not prorated.

**Section 7** – Any Active Member in good standing has privileges to any and all club activities and may use the arena at any time as long as no other Club activities are using it.

**Section 8** – Membership may be revoked by a majority vote of all active Club members in good standing (The Membership) present at a regularly scheduled meeting if a member refuses to follow the Constitution or the Bylaws.

Possible grounds for membership revocation are, but not limited to:

- Misrepresentation or slander of the Club or The Membership.
- Disrespectful or disruptive behavior directed at the Club or any of The Membership.
- Misrepresentation of info to directly mislead The Membership to affect the voting outcome or decisions made by The Membership.

## **ARTICLE III – Terms of Office for Elected Officers**

**Section 1** – Officers and Board members shall be elected at the first regularly scheduled meeting of February with their term beginning immediately upon election. Terms that reach full length, as stated in the Constitution, end when a replacement is elected, or, in the case where their role no longer exists, at the first regularly scheduled meeting of February.

**Section 2** – Officers and Board members elected in special election will finish the term of the Officer or Board member they replace. This does not count as a consecutive term if less than one year is left on the term.

**Section 3** – Elections of Officers and Board members will be as follows:

- Vice President, Secretary or Secretary/Treasurer, and all Board members will be elected in odd years
- President, Treasurer, and all Board members will be elected in even years

## **ARTICLE IV – Officers**

**Section 1** – President: The President shall preside over all meetings and conduct club business. The President will be allowed to vote only when a majority decision cannot be reached, considered as an ex-officio member.

**Section 2** – Vice-President: The Vice-President shall assume the duties as President in his/her absence.

**Section 3** – Secretary: The secretary shall record and maintain accurate minutes of the organization, submit a monthly report and make records accessible to The Membership for review during monthly business meetings. He/she shall send out notices and correspondence as

needed. He/she shall maintain an accurate listing of all The Membership to include physical addresses, email addresses and phone numbers.

**Treasurer:** The Treasurer shall maintain accurate financial records, submit a monthly report and make records accessible to The Membership for review during monthly business meetings.

Treasurer shall collect and receive all dues and other monies belonging to the Club and deposit said funds in the name of the Club at the bank chosen and approved by The Membership. He/she shall keep an itemized account of all monies received and all monies dispersed for payment of approved financial obligations. All financial activities will be paid by check from the Club's checking account after approval by The Membership or the Officers and Board. Two authorized Officers must sign all checks. There must be three Officers authorized to sign checks.

## **ARTICLE V – Board of Directors**

**Section 1** – The Board will consist of a minimum of two, maximum of four elected members.

**Section 2** – The property, funds, and affairs of the club shall be disclosed to the Board members to assist them in being able to make knowledgeable decisions.

**Section 3** – The Officers and Board shall take whatever action they deem necessary to carry out the day-to-day functions in the best interest of the Club. This includes, but is not limited to, planning and executing shows and events, making financial decisions regarding daily operations, and revoking membership. This does not include decisions regarding changes to the Constitution or Bylaws, or the purchase, construction of, or repairs of any Club owned or leased property in excess of \$300.

**Section 4** – Open meetings of the Officers and Board shall be announced to The Membership either by social media, email, or phone. At this meeting all club members are permitted to attend but have no right to vote. The Officers and Board reserved the right to hold closed meetings. For both open and closed meetings minutes and record of attendance are required. The minutes will be read at the next regular monthly meeting.

**Section 5** – A sign in sheet shall be presented and used to validate who is in attendance at all meetings of the Club.

**Section 6** – Meetings shall be conducted in accordance to Robert's Rules of Order.

**Section 7** – An Officer or Board member, other than the President, shall be selected to monitor operation in accordance with the Constitution and Bylaws.

**Section 8** – A majority vote of The Membership present is required to elect or remove an Officer or Board member.

**Section 9** – Any action of the Officers and Board shall require a five-sixths majority vote of The Membership present at the meeting.

## **ARTICLE VI – Financials**

**Section 1** – Contracted repairs or construction bids must be announced and presented to The Membership before the meeting where it will be voted upon. This can be done via social media, email, phone or mail. A majority of votes from The Membership and a signed contract is required for all repairs/construction over \$300. This must be done before work is started.

**Section 2** – Any transaction greater than \$300 regarding Club property, leased property, or normal operating expenses must be pre-approved by a majority vote of The Membership present at a meeting. Transactions less than the above amount may be approved by a majority vote of the Officers and Board, excluding President.

**Section 3** – No member of the Club can conduct any business or financial agreement of behalf of the Club without approval as defined in article VI section 2.

**Section 4** – All business or financial arrangements made on behalf of the Club must be presented at every meeting with full transparency.

**Section 5** – No member may accept or settle any financial payment to or from the Club without prior approval as defined in article VI section 2.

## **ARTICLE VII – Miscellaneous**

**Section 1**– Members are encouraged to ride as a group representing the Eldon Rough Riders Saddle Club in outside events such as parades. They may checkout (prior approval by The Board) the Club flag to carry for representation.

**Section 2** – Business vendors are welcome to set up at our shows/events, with the exception of food vendors. The vendors must submit an application to be approved by the Officers and Board. Upon approval the vendor must pay a fee of \$25 per event prior to the start of the show/ event.

**Section 3** – When a member is asking for a sponsorship or donation the appropriate form must be filled out and the person/business must be presented with a receipt. This business will be conducted in a manner as to represent the club properly.

**Section 4** - All sponsorships or donations are to be distributed at the Club's discretion to serve the current needs.

**Section 5** – When joining the Club, new members must fill out a membership form.

**Section 6** – An active member in good standing qualifies for a \$5 reduction in the “ride all day” entry fee and also qualifies for a \$1 reduction in the per class entry fee. This fee applies to each horse and rider combination.

**Section 7** – Any member being disruptive at any Club meeting or event will be asked to leave.

## **ARTICLE VIII – Amending the Bylaws**

**Section 1** – The proposed amendment whether an addition or subtraction or a complete change shall be submitted to the secretary in writing.

**Section 2** – The secretary shall publish such amendment.

**Section 3** – The amendment shall be presented to and voted on by The Membership at the first monthly meeting after the announcement has been made.

**Section 4** – Adoption of amendments to the Bylaws shall require a majority vote of The Membership present at the next regular meeting.

## **ARTICLE IX – Liability**

**Section 1** – Release and Waiver:

Eldon Rough Riders Saddle Club will not be held liable for any accidents on the premises.

Those using the arena and surrounding premises hereby release and forever discharge and hold harmless Eldon Rough Riders Saddle Club, it's officers, board of directors, members, and representatives from any and all liabilities, claims and demands of whatever kind in nature, either in law or in equity, which arise or might hereafter arise from their use of our arena and surrounding premises. Users of the arena and surrounding premises understand that this Release discharges Eldon Rough Riders Saddle Club, it's officers, board of directors, members, and representatives from any liability or claim that they might have with respect to any bodily injury, personal illness, death, property damage, and any bodily injury, illness, or death to any animal that may result on or from their use of the arena and surrounding premises.

## **ARTICLE X – Rules**

**Section 1** – All Club Members are to display good conduct and display good sportsmanship at all times. All Club Members shall be responsible for their conduct and safety as well as that of their dependents and guests.

**Section 2** – Any Club Member or guest displaying unruly conduct shall be issued a warning as to the conduct expected, uncooperative offenders will be asked to leave the premises. All their points earned for that show/event will be null and void.

**Section 3** – Anyone caught abusing any animal or person, verbally or physically, shall be removed from the premises immediately. No refund will be given. All their points earned for that show/event will be null and void.

**Section 4** – The possession or use of illegal drugs or alcohol on Club grounds or during any type of Club activity will not be tolerated. All their points earned for that show/event will be null and void.

**Section 5** – Any infractions of Sections 2, 3, or 4 will be grounds for revoking membership and future participation in our show/events.

**Section 6** – No overnight camping or any type of fire is allowed on Club grounds.

**Section 7** – Other animals, such as dogs, must be kept on a leash at all times during the show/events. If said animal is creating a disturbance the owner/guardian will be asked to remove the animal from the premises.

**Section 8** – No stallion may be handled and or ridden by persons under 18 years of age.

**Section 9** – Safety is a MUST! You must keep your safety and the safety of others in mind as you ride and compete by keeping your horse under control at all times.

**Section 10** – No horses are allowed in the area between the cook shack, announcers stand and the picnic tables for safety reasons. The arena entrance is to be clear unless you're riding next.

**Section 11** – Do not ride faster than a trot in the road and the parking area.

**Section 12** – If your horse is known to kick, a red ribbon must be attached in their tail.

**Section 13** - No parking directly behind the arena gate to leave room for horses to enter the arena and for riders to warm up.

**Section 14** – When parking your trailer remember to leave enough room for you and your neighbor to tie your horses safely. Your horse must be securely tied at a length of no more than 18 inches.

**Section 15** – All riders must wear a riding heel for your safety, excluding lead line. Western wear and hats encouraged but not required. English attire is acceptable. Please wear appropriate clothing for a family event.

**Section 16** – Negative Coggins test required.

**Section 17** - PLEASE do not litter

**Section 18** – Decisions by the show management and judges are final.

## **ARTICLE XI – Beneficiaries**

**Section 1** – The beneficiaries of The Club are:

1. Make a Wish Foundation for a local recipient
2. Local 4-H
3. Bonnie Riley Therapeutic
4. Cedar Creek

Net worth of The Club to be divided equally among the 4 beneficiaries noted above in case of the Club disbanding.

## **Article XII – Committees**

**Section 1** – Any committee formed with a head must conduct all business or financial discussions through the head of the committee. Likewise, the head will communicate all pertinent information with all committee members in a timely manner. Failure to do so may be grounds for removal from the committee.

**Section 2** – All committees must present pertinent information with full transparency at every meeting.

## BYLAW AMENDMENTS

### **General Change (March 5, 2019)**

**Originally:**

Different terms used throughout the document to refer to the club, members, officers, and board.

**Amended to:**

Change all references, after the first reference, to standardized names:

- Club (meaning the organization Eldon Rough Riders Saddle Club)
- Officers (President, VP, Secretary, Treasurer)
- Board (The board of directors, 2-4 people)
- The Membership (all active members in good standing)

### **Article II – Section 4 (August 2, 2016)**

**Originally:**

Family membership is defined as: A parent/guardian and any immediate family member living at home or attending school with 2 voting privileges.

**Amended to:**

A family membership is defined as: A family consisting of children and grandchildren related to one or both of the main adult members on the Membership application. Family Membership shall also extend to include adult children living in the same household attending school. This membership will have 2 adult voting privileges.

### **ARTICLE II – Section 6 (March 5, 2019)**

**Originally:**

Membership is non-transferrable and non-refundable.

**Amended to:**

Membership is non-transferrable, non-refundable and is not prorated.



## **ARTICLE II – Section 8 (October 6, 2020)**

### **Originally:**

Membership can be revoked by a majority vote of President, Vice-President, and Secretary/Treasurer or Secretary and Treasurer (Officers) and the Board of Directors (Board). The Officers and Board members present at any event have the authority to take whatever action deemed necessary to deal with the offender(s).

### **Amended to:**

Membership may be revoked by a majority vote of all active Club members in good standing (The Membership) present at a regularly scheduled meeting if a member refuses to follow the Constitution or the Bylaws.

Possible grounds for membership revocation are, but not limited to:

- Misrepresentation or slander of the Club or The Membership.
- Disrespectful or disruptive behavior directed at the Club or any of The Membership.
- Misrepresentation of info to directly mislead The Membership to affect the voting outcome or decisions made by The Membership.

## **ARTICLE III – Section 1 (March 5, 2019)**

### **Originally:**

President, Vice-President, Secretary/Treasurer shall be elected to office for a period of 1 year beginning in February of the first year and end in January of the following year.

### **Amended February 9, 2016:**

President, Vice-President, Secretary/Treasurer shall be elected to office for a period of 2 *years* beginning in February of the first year and end in January of the following year.

### **Amended to:**

Officers and Board members shall be elected at the first regularly scheduled meeting of February with their term beginning immediately upon election. Terms that reach full length, as stated in the Constitution, end when a replacement is elected, or, in the case where their role no longer exists, at the first regularly scheduled meeting of February.

## **ARTICLE III – Section 2 (March 5, 2019)**

### **Originally:**

Board of Directors shall be elected to office for a period of 1 year beginning in February of the first year and end in January of the following year.

### **Amended February 9, 2016:**

Board of Directors shall be elected to office for a period of 2 *years* beginning in February of the first year and end in January of the following year.

### **Amended to:**

Officers and Board members elected in special election will finish the term of the Officer or Board member they replace. This does not count as a consecutive term if less than one year is left on the term.

## **ARTICLE III – Section 3 (March 5, 2019)**

### **Originally:**

Each of the elected persons can serve up to, but no more than; 2 years if so elected.

### **Amended February 9, 2016:**

Elections of Officers and Board Members will be as follows:

- Vice President, Secretary/Treasurer, 1 Board Member will be elected in odd years.
- President & 2 Board Members will be elected in even years.

### **Amended to:**

Elections of Officers and Board members will be as follows:

- Vice President, Secretary or Secretary/Treasurer, and all Board members will be elected in odd years
- President, Treasurer, and all Board members will be elected in even years

## **ARTICLE V – Section 3 (March 5, 2019)**

### **Originally:**

The Board of Directors along with the Club Officers shall take whatever action they deem necessary to carry out the primary functions in the best interest of the Club.

**Amended to:**

The Officers and Board shall take whatever action they deem necessary to carry out the day-to-day functions in the best interest of the Club. This includes, but is not limited to, planning and executing shows and events, making financial decisions regarding daily operations, and revoking membership. This does not include decisions regarding changes to the Constitution or Bylaws, or the purchase, construction of, or repairs of any Club owned or leased property in excess of \$300.

## **ARTICLE V – Section 4 (March 5, 2019)**

**Originally:**

The Board of Directors along with the Club Officers shall take whatever action they deem necessary to carry out the primary functions in the best interest of the Club.

**Amended to:**

Open meetings of the Officers and Board shall be announced to The Membership either by social media, email, or phone. At this meeting all club members are permitted to attend but have no right to vote. The Officers and Board reserved the right to hold closed meetings. For both open and closed meetings minutes and record of attendance are required. The minutes will be read at the next regular monthly meeting.

## **ARTICLE V – Section 5 (March 5, 2019)**

**Amended:**

A sign in sheet shall be presented and used to validate who is in attendance at all meetings of the Club.

## **ARTICLE V – Section 6 (March 5, 2019)**

**Amended:**

Meetings shall be conducted in accordance to Robert’s Rules of Order.

## **ARTICLE V – Section 7 (March 5, 2019)**

### **Amended:**

An Officer or Board member, other than the President, shall be selected to monitor operation in accordance with the Constitution and Bylaws.

## **ARTICLE V – Section 8 (March 5, 2019)**

### **Amended:**

A majority vote of The Membership present is required to elect or remove an Officer or Board member.

## **ARTICLE V – Section 9 (March 5, 2019)**

### **Amended:**

Any action of the Officers and Board shall require a five-sixths majority vote of The Membership present at the meeting.

## **ARTICLE VI – Section 1 (March 5, 2019)**

### **Originally:**

Money spent on any contracted repairs or construction must be voted on by The Membership. 3 Bids must be presented to the club, announced, and voted on at the following meeting. All money spent will be approved. Any repairs/construction over \$100 must be pre-approved. Normal operating expenses of the club will be approved by the Officers and Board of Directors.

### **Amended to:**

Contracted repairs or construction bids must be announced and presented to The Membership before the meeting where it will be voted upon. This can be done via social media, email, phone or mail. A majority of votes from The Membership and a signed contract is required for all repairs/construction over \$300. This must be done before work is started.

## **ARTICLE VI – Section 2 (March 5, 2019)**

### **Amended:**

Any transaction greater than \$300 regarding Club property, leased property, or normal operating expenses must be pre-approved by a majority vote of The Membership present at a meeting. Transactions less than the above amount may be approved by a majority vote of the Officers and Board, excluding President.

## **ARTICLE VI – Section 3 (October 6, 2020)**

### **Amended:**

No member of the Club can conduct any business or financial agreement of behalf of the Club without approval as defined in article VI section 2.

## **ARTICLE VI – Section 4 (March 6, 2020)**

### **Amended:**

All business or financial arrangements made on behalf of the Club must be presented at every meeting with full transparency.

## **ARTICLE VI – Section 4 (March 6, 2020)**

### **Amended:**

No member may accept or settle any financial payment to or from the Club without prior approval as defined in article VI section 2.

## **Article VII – Section 1 (July 12, 2016)**

**Originally:**

Members must unite as a group when involved in outside activities when there is Club advertising present.

**Amended to:**

Members are encouraged to ride as a group representing the Eldon Rough Riders Saddle Club in outside events such as parades. They may checkout (prior approval by The Board) the Club flag to carry for representation.

## **ARTICLE VII – Section 7 (March 5, 2019)**

**Amended:**

Any member being disruptive at any Club meeting or event will be asked to leave.

## **ARTICLE VIII – Section 4 (March 5, 2019)**

**Amended:**

Adoption of amendments to the Bylaws shall require a majority vote of The Membership present at the next regular meeting.

## **Article X – Section 7 (July 12, 2016)**

**Originally:**

Equine is the only animal allowed on the premises during the show/event.

**Amended to:**

Other animals, such as dogs, must be kept on a leash at all times during the show/events. If said animal is creating a disturbance the owner/guardian will be asked to remove the animal from the premises.

## **Article X – Section 15 (July 12, 2016)**

**Originally:**

All riders must wear a riding heel for your safety and appropriate attire.

**Amended to:**

All riders must wear a riding heel for your safety, excluding lead line. Western wear and hats encouraged but not required. English attire is acceptable. Please wear appropriate clothing for a family event.

## **ARTICLE XII – Section 1 (October 6, 2020)**

**Amended:**

Any committee formed with a head must conduct all business or financial discussions through the head of the committee. Likewise, the head will communicate all pertinent information with all committee members in a timely manner. Failure to do so may be grounds for removal from the committee.

## **ARTICLE XII – Section 2 (October 6, 2020)**

**Amended:**

All committees must present pertinent information with full transparency at every meeting.

## **ARTICLE II – Section 2 (January 5, 2021)**

**Originally:**

An Active Member in good standing is defined as: Any person(s) that has paid their Club Membership Dues and has not violated the Constitution, the Bylaws or Club rules.

**Amended to:**

A member in good standing is defined as a paid member that has attended a minimum of six monthly member meetings per calendar year and has followed the Constitution and Bylaws as written.